



**Delaware State University**  
Wesley College of Health and  
Behavioral Sciences  
Department of Social Work

**BSW Program**  
**Application Package**  
**2025-2028**

Bachelor of Social Work Program  
Accredited by the Council on Social Work Education: 1990, 1998, 2004, 2012

1200 N. Du Pont Highway  
Dover, DE 19901-2277  
Phone: (302) 857-6775  
Fax: (302)857-6794

## PROCESS FOR ADMISSION TO THE BSW PROGRAM

### I. DETERMINE ELIGIBILITY

1. Students are eligible for admission to the BSW program upon the successful completion of 60 credits (Junior Status).
2. Overall GPA of 2.5
3. Successful completion of the following Social Work courses/or current enrollment (Students must pass these courses with a grade of C or better):
  - SCWK 102 Introduction to Social Work
  - SCWK 202 Economics, Politics and Social Welfare
  - SCWK 315 Social Work Policies and Programs I
  - SCWK 316 Social Work Policies and Programs II
  - SCWK 341 Seminar in Helping
4. Successful completion of the following General Education courses/or current enrollment:
  - English 101 and 102
  - Psychology Introduction to Psychology (PSYC-201)
  - Sociology Introduction to Sociology (SCCJ-201)
  - Mathematics One course in Mathematics
  - History One course in History
  - Biology One course in Biology (Introduction to Biology + Lab)
  - Natural Science One Natural Science \*(Basic Ecology, Descriptive Astronomy, Sound and Acoustics)
  - Arts/Humanities One course in Arts/ Humanities
5. Demonstrated motivation and capacity to work with people and possess personal values that are congruent with the NASW Code of Ethics.

### II. Complete the BSW Application by the end of March (Sophomore Year)

6. Complete BSW Admission Application Face Sheet and Personal Statement (Appendix A and B)
7. Complete Curriculum Course Sheet/include a copy of your Unofficial Transcript
8. Two (2) professional or academic recommendations (Appendix C)
9. Turn in application to the Social Work Department (Main Office) Price Building Room 205

### III. Social Work Faculty will contact student for an interview (during the month of April)

### IV. Student will be notified via e-mail regarding admission to the BSW program (during the month of May)

**APPENDIX A**

**BSW Admissions Application Face Sheet**

Date: \_\_\_\_\_

Name: \_\_\_\_\_

D Number: \_\_\_\_\_

Total Semester Hours: \_\_\_\_\_

Overall GPA: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Failure to adhere to academic and professional standards can result in disciplinary action which could include, but is not limited to, receiving failing grades on class assignments, dismissal from the Baccalaureate Social Work Program, denial of formal entry into the BSW Program and/or field practicum and/or a referral for disciplinary action to the Chair of the Social Work Department.

**\*INFORMATION ABOUT CRIMINAL BACKGROUND CHECKS AND DRUG SCREENING**

Social workers hold positions of trust and often work with vulnerable clients. The DSU BSW program cannot legally require that students undergo a criminal background check or drug screening for admission into the program. However, a review of any criminal history, including convictions and deferred adjudication of a prospective social work student is done to protect the public's safety, health, and welfare. Please be advised that some agencies used for field practicum will require students to have a criminal background check or to take drug screenings or other medical tests. Please be aware that a n agency has the right to refuse to accept you for field practicum. Acceptance into the social work program does not guarantee a student a practicum if the refusal to the practicum is because of a student's criminal history. Refusal of a practicum under such circumstances will not entitle the student to any refund of tuition or other fees incurred up to that point in the program. All students must complete a field practicum in order to graduate with a degree in social work. Please be aware that some agencies and/or organizations that accept students for field practicum or employ social workers will require a criminal background check as part of the application process for field practicum or employment.

By applying for formal admission to the DSU BSW Program, I am confirming that I have read and understand the statements above. In addition, I agree to abide by the DSU and BSW Program Student Handbook as well as abide by the NASW Code of Ethics. My signature below indicates that I understand that any attempt to misrepresent the truth may result in termination from the program.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

## APPENDIX B

## Personal Statement

The personal statement is an important part of your application and should be carefully prepared. It provides the Admission Committee with valuable information concerning your career plans and thus can be very critical to the decision making process. In an essay of no more than five (5) typed double-spaced pages, describe in general, your ideas about social work and your interest in pursuing the Baccalaureate degree in Social Work by addressing the following items:

- A. Describe your perception of the field of social work.
- B. How have the social work courses you have taken so far contributed to your understanding of the social work profession?
- C. How have your life experiences contributed to your decision to select social work as a career (include examples)?
- D. Read the NASW Code of Ethics.
  1. Briefly state what the Code of Ethics means to you.
  2. What social work values give you the most difficulty?
  3. Explain as clearly as you can the reason(s) for your difficulty.
- E. What would you describe as a serious infraction of social work ethics and why?
- F. What are your career goals?

**Appendix C**

Letter of Recommendation

*To be completed by Applicant:*

Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_ D#: \_\_\_\_\_

I am aware of my rights under the Family Education Rights and Privacy Act of 1974 to access letters of recommendation written on my behalf.

\_\_\_\_\_ It is my desire that this letter be written in confidence, and I, therefore wish to waive my right to access this letter.

\_\_\_\_\_ I wish to retain my rights of access.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*To be completed by the individual making the recommendation:*

The applicant named above has selected you as reference for admission to the Baccalaureate Social Work Program at Delaware State University. Please answer the question on this form as completely as possible. Thank you.

1. How long have you known the applicant? \_\_\_\_\_
2. In what capacity did you know the applicant? \_\_\_\_\_
3. What do you consider to be the applicant's major strengths and limitations as a candidate for a career in social work? \_\_\_\_\_

Based on other students with whom you are familiar, please rate the applicant's abilities in the following areas:

| Abilities                                | Not Acceptable | Below Average | Average | Above Average | Exceptional | Not Observed |
|--|----------------|---------------|---------|---------------|-------------|--------------|
|  | 1              | 2             | 3       | 4             | 5           | NO           |
| Intellectual Capacity                    |                |               |         |               |             |              |
| Emotional Maturity                       |                |               |         |               |             |              |
| Interpersonal Skills                     |                |               |         |               |             |              |
| Respect for Individuals                  |                |               |         |               |             |              |
| Commitment to diversity                  |                |               |         |               |             |              |
| Ability to accept constructive criticism |                |               |         |               |             |              |
| Dependability                            |                |               |         |               |             |              |

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Title: \_\_\_\_\_

Business Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**This form should be returned to the student and included as a part of their completed application.**

## Appeals

### Denial of Admission to the BSW Program

Please find below the appeals process should an applicant be denied admission to the BSW Program:

1. The student must submit to the BSW Program Director a written statement indicating the reason why their application should be reconsidered for admission within ten (10) business days after receipt of the denial letter. The BSW Program Director will reply in writing to the student within ten (10) business days.
2. If the disposition is not favorable, the student may appeal to the Department of Social Work Chairperson by submitting the previous appeal documents, the BSW Program Director's response, and any additional relevant information. The chairperson shall reply to the student within ten (10) business days.
3. If the disposition is not favorable, the student may appeal to the Dean of the College of Education, Health and Public Policy by submitting the previous appeal documents, the Department of Social Work Chairperson's response, the BSW Program Director's response, and any additional relevant information. The Dean shall reply to the student within ten (10) business days. The Dean's decision is final.